

**Executive Engineer/ D-1 Div.,**

**M.B.R. R. Board**

89-95, Rajni Mahal, Tardeo Road, Mumbai-34.



Speed post /Hand Delivery

SR to TC (Shivshelvi)

No. EE/D-1/0628 /2026

Date :-

**16 APR 2026**

**WORK ORDER**

To,  
**Mohammad Naushad Qureshi.**  
2/1, Ganesh Smruti,  
Dr. B. A. Road, Parel,  
Mumbai - 400012.

**Sub:- S.R. to T.C. Building Name (1) Royal palace CHS Ltd. Village Malad, Malad (W) (2) Valentine Sai Siddhi CHS Ltd. Malad Village, Pimpri Pada, Malad (E), Mumbai.- Repairs to walls, Columns, beams by applying waterproof plaster, paint, polymer & tiling waterproofing treatment to slab of rooms & changing of doors.(E- Tender) (Unemployed Engineers).**

**Ref:-** I. Acceptance letter issued by Executive Engineer/D-1/vide No. 0453 of dt.25.03.2026.  
II. CAO/ M.B.R.& R. Board letter No.0333 of dt.30.03.2026.  
**No.B-1/SR/Z-II/D1/10/2025-2026**

Sir,

Since you have executed contract agreement for carrying out the above said work after completing all necessary formalities, you are here by requested to start the above said work under supervision of Deputy Engineer, D-1 Division, strictly as per the terms & condition of the agreement.

- 1) **Details of work:-**
- |   | <b>SR to TC</b>                               |
|---|---|
| a) Estimated cost.  | : <b>Rs.12,86,545/-</b>                       |
| b) Percentage accepted by Competent Authority.                      | : <b>27.86% Below</b>                         |
| c) Tendered amount including tender percentage.                     | <b>Rs.09,28,114/-</b>                         |
| d) Time limit for completing of work as mentioned in the Agreement. | : <b>16.04.2026 To 15.10.2026 (18 Months)</b> |
| e) Stipulated date of completion of work on or before.              | : <b>16.04.2026</b>                           |
- 2) The date of starting the work shall be reckoned from this date of work order and therefore you are requested to mobilize all your resources for starting the aforesaid work and start the work immediately. You will have to take out necessary insurance policy to provide adequate insurance cover immediately at your cost.
- 3) All the circulars, guidelines and G.R. issued by Govt. of Maharashtra & Authority will be binding on the agency.
- 4) No extra items /excess quantity should be executed without approval of competent authority otherwise no payment will be paid for same which may please be noted.
- 5) The polymer items should not be executed without approval of competent authority in any circumstances otherwise no payment will be made for same.

(PTO)

- 6) Work should be carried out with co-ordination of the tenants/occupants.
- 7) Precautionary measures should be taken to avoid any mishap of untoward incidents at site of work.
- 8) You will not execute any un approved work unless & until the financial implications of the same on the A.A. cost are examined by Architect and Deputy Engineer and thereafter the additional work is approved by the undersigned. So also you will not carry out any private work of any tenant / occupant in a building. Materials to be used in the work shall be got tested prior to its use and reports shall be submitted to this office, before R.A. bill is submitted.
- 9) Payment of the executed work will be reimbursed subject to the availability of funds to this division during the current financial year. Please note that reimbursement shall be made on basis of balance amount of work to be carried out in the said building in order to safeguard the building.
- 10) The removal of debris timely is your responsibility.
- 11) The instructions mentioned in acceptance letter in addition to B-1 Agreement and "General Conditions" of contract should be followed strictly during execution of work.
- 12) You will have to use river sand only in total work.  
Please intimate the exact date on which you have started the work.  
Please quote your B1 agreement No. B-1/SR/Z-II/D1/10/2025-2026. Henceforth for future correspondence with this office.
- 13) Further Circular issued by Dy.CE/Zone-II/M.B.R.&R.B. vide no.155, dtd.07/01/2022 regarding Extra Item shall be followed.
- 14) Payments towards the work done will be process subjected to approval of fund from the higher authority for the year 2026-27.
- 15) Payment of Execution of Work, Extra Items, Excess Quantity, Excess Over ADM approval, saving of items and refund of Performance Security Deposit shall be made to you as per circular issued by Hon'ble VP/A vide letter no.म.अ./निकाअ./न.क्र.48/923, dtd. 09.12.2022.
- 16) All Safety Measures for Labour, work premises and occupants of premises, shall be taken.
- 17) Building Material brought on site shall be tested, prior to use. If testing result found satisfactory, then only the material shall be used.
- 19) The Scope of work shall be restricted to Work Order Amount. This office will not be responsible, if you execute any extra work, without prior approval of this office.

Yours Sincerely,

Sd/

Executive Engineer

D-1 Divn. / M.B.R & R. Board.

Copy submitted to-----

- 1) Dy.C.E. (Zone - II) / MBRRB for favour of information please.
- 2) The Deputy Chief Engineer /VQC/A for favour of information please.

Copy forwarded with complements to ----

- 1) The Chief Account Officer/RR for favour of information please & along with **Agreement file.**
- 2) The Chief ICT Officer/ Computer Cell/A for favour of information and necessary action of uploading & displaying on MBRRB page in MHADA website please.
- 3) Deputy Engineer, **Smt. Sarika Patil** for information and necessary action.
- 4) Ex.Engr./D-1/MBRRB Work Order file.

Yours Sincerely,

Executive Engineer

D-1 Divn. / M.B.R & R. Board.